

KENEDY COUNTY

Job Description

JOB TITLE: GENERAL CUSTODIAN

JOB POSITION: PERMANENT EMPLOYMENT

FLSA: NON-EXEMPT EMPLOYMENT

WAGES: HOURLY WAGES

OBJECTIVE: To maintain the cleanliness and hygiene of all Kenedy county buildings by utilizing provided equipment.

ORGANIZATIONAL RELATIONSHIPS:

Reports to: Maintenance Supervisor

GENERAL STATEMENT OF DUTIES:

Under close supervision, the custodian maintains clean and sanitary restrooms, floors, hallways, windows, and offices in the Kenedy County buildings. Weekly and daily schedules are followed. Safety protocols are implemented.

ESSENTIAL FUNCTIONS/DUTIES (to include but not limited to):

*General cleaning to include trash removal, sweeping, mopping, dusting, sanitizing, replenishing

supplies;

*lifting 10-20 lbs.;

*Regular attendance;

*Perform other duties as may be assigned by supervisor.

PHYSICAL REQUIREMENTS:

Ability to lift 10-20 lbs.;

Extended periods of standing and walking in an indoor and outdoor environment;

Frequent driving of county vehicles, walking, standing, bending, and twisting;

Requires working with non-hazardous and hazardous chemicals;

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

CERTIFICATES AND LICENSES REQUIRED:

High School graduate or GED equivalent;

Valid Texas Driver's License with an insurable driving record.